



Approve 2024 SACOG Meeting Schedule

Consent

Prepared by: Lanette Espinoza

Attachments: Yes

Approved by: James Corless

Referring Committee: Not Applicable

1. Issue:

Approval of the 2024 meeting schedule

2. Recommendation:

Staff recommends that the board approve the meeting schedule and adopt the resolution.

3. Background/Analysis:

The SACOG board of directors must adopt its board and committee meeting schedule for the following year prior the beginning of each calendar year.

4. Discussion/Analysis:

Typically, the board meets the third Thursday of each month, the Transportation Committee and Land Use & Natural Resources Committees meet the first Thursday of each month, and the Policy & Innovation Committee meets the Monday following the Transportation and Land Use & Natural Resources Committee meetings. Normally, items requiring board approval are brought to policy committees prior to each month's board meeting, notwithstanding the January meeting. January's board agenda items are not heard at a policy committee as there are no committee meetings that month. The Strategic Planning Committee typically meets three-four times per year to check in on agency wide issues. Staff proposes that the Strategic Planning Committee meet on February 5, May 6, and December 2. As in previous years, the board is in recess in July.

In 2024, staff proposes the following changes to the typical meeting dates: (1) No scheduled Policy & Innovation Committee meetings in May, August and November as there are not any substantive agenda items planned for those months; (2) November 14, Board meeting - recommend moving the board meeting up one week from November 21, to avoid a conflict with the California State Association of Counties conference in Los Angeles.

Additionally, The League of California Cities is holding their annual conference on September 19-21, 2024, at the Convention Center across from SACOG's offices. SACOG's board meeting is September 19. We are unable to move the meeting up or back as this would conflict with other agencies' board meetings. As such, we recommend keeping SACOG's board meeting on September 19, and request that SACOG's city representatives who are planning to attend the League of California Cities' conference participate in SACOG's board meeting either telephonically or briefly in person to approve Consent calendar and action items. Staff requests that

board members attending the October 17, League of Cities Conference in Long Beach also participate in SACOG's board meeting telephonically to approve Consent calendar and action items.

The attached schedule reflects the changes above and presumes that the committee structure remains as it currently exists. However, it is the 2024 Chair's discretion to amend the structure. If the structure is changed, the schedule will be amended accordingly. It is also the Chair's discretion to add or cancel meetings to address the needs of SACOG. Additionally, the Chair assigns each board member to a policy committee, those assignments are announced at the January board meeting.

5. Fiscal Impact/Grant Information:

There is no fiscal impact.