Approval of OpenGov SaaS Solicitation and Contract Software Renewal

Consent

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Attachments: No	**Referring Committee:** Policy & Innovation

1. Issue:

Approval of OpenGov SaaS Solicitation and Contract Software Renewal.

2. Recommendation:

The Policy and Innovation Committee unanimously recommends that the board approve the OpenGov SaaS Solicitation and Contract Software Renewal.

3. Background/Analysis:

In November 2018, SACOG procured and entered into a three-year master agreement with OpenGov (formerly "GovList") for a SaaS solicitation software in the amount of $59,400, with two one-year renewal options. The software provides end-to-end automation across solicitation and contract development, electronic proposal evaluations, and vendor interactions. The solicitation software streamlines, simplifies and saves time by forgoing administrative burden for both project managers and procurement staff. This software is also available for member agencies through SACOG master agreement which resulted in a decreased yearly rate for SACOG.

4. Discussion/Analysis:

In November 2021, SACOG exercised its option to renew the software master agreement with OpenGov through November 2023, whereas SACOG has the right to renew the year two of the agreement by providing 30 days advance written notice to OpenGov. The annual renewal is $24,600 for both solicitation and contract modules. Staff recently completed the implementation of the contract module for drafting and tracking contract agreements. As such, staff is intending to renew the second year agreement before November 2022, for a five-year total contract amount of $108,600.

5. Fiscal Impact/Grant Information:

The cost of the software renewal for the additional two-year term is $49,200 and the amount is included in SACOG's Budget/OWP for FY 2021-2022 and FY 2022-2023.

6. This staff report aligns with the following SACOG Work Plan Objectives: