



Approve Amendment #4 to the Budget and Overall Work Program for Fiscal Year 2021-2022

Action

Prepared by: Loretta Su

Attachments: Yes

Approved by: James Corless

Referring Committee: Policy and Innovation

1. Issue:

Approval of Amendment #4 to the Budget and Overall Work Program (Budget/OWP) for Fiscal Year (FY) 2021-2022.

2. Recommendation:

The Policy & Innovation Committee unanimously recommend that the board approve Amendment #4 to the Budget/OWP for Fiscal Year 2021-2022 and authorize submittal to Caltrans and federal funding agencies.

3. Background/Analysis:

SACOG's OWP describes the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento region. The Budget/OWP includes annual agency revenues and expenditures, and is used by Caltrans, federal agencies, and others to track activities of SACOG, Caltrans, the El Dorado County Transportation Commission (EDCTC), and the Placer County Transportation Planning Agency (PCTPA). SACOG's Operating Budget includes funds programmed for Board & Advocacy, Capital Assets, and locally funded projects and costs ineligible to be charged to grant programs that are not included in the OWP. The Board of Directors adopted the Budget/OWP for Fiscal Year 2021-2022 on May 20, 2021. Amendments to the Budget/OWP (Amendment) are typical throughout the year to modify projects, add new projects or revenues, change project descriptions, or adjust staff and expenditures between OWP work elements and/or operating activities. The board approved Amendment #1 on September 16, 2021, Amendment #2 on October 21, 2021, and Amendment #3 on December 16, 2021.

4. Discussion/Analysis:

With the increase in Transportation Development Act (TDA) Administrative and Planning Fees, and Federal Consolidated Planning Grant Metropolitan Planning (PL) Funds for the current year, staff is pleased to present the Amendment #4 to the Budget/OWP for Fiscal Year 2021-2022. The board had adopted a budget that used \$525,983 of fund balance due to expenditures exceeding revenues. With these new revenues and some expenditures being lower than expected or being deferred to a future year, we now project a net increase in fund balance of \$800,000. Per the Fund Balance Policy, staff will bring forward recommendations on how to allocate the excess funds to various assigned fund balance in the Draft Budget/OWP for Fiscal Year 2022-2023.

Amendment #4 to the Budget/OWP for Fiscal Year 2021-2022 reflects a net decrease of revenues by \$9,522,004 or 27.3 percent. The total amount is \$100,000 higher than the draft Amendment #4 presented to

the Policy and Innovation Committee as a result of swapping out TDA funds with the Federal Transit Administration America Rescue Plan Act Stimulus Funding (ARPA 5307) for the Regional Transit Study and Transit Recovery Activities project. The net decrease is due mainly to the following adjustments/changes:

- Adjustment of award amount from different funding sources (e.g., CMAQ, RSTP, Regional Early Action Planning Funds (REAP), PTMISEA) to only account for revenues and expenditures expected in the current fiscal year. Does not include revenues and expenditures anticipated in future fiscal year(s).
- Reduction in the use of reserve funding balance in the amount of \$530,304 as a result of increase in TDA and PL funding.
- Increase of PL funds by \$589,570 and decrease in FTA Section 5303 funds by \$120,055 to reflect final apportionments released by Caltrans.
- Increase in TDA administrative and planning fees in the amount of \$699,992.
- Reallocated staff hours between projects reflect actual workload and anticipated employee utilization on various projects and new grant award.

Attachment A shows the changes in overall revenue by funding source.

Attachments B, C, D, & E provide a summary of revenues and expenditures included in the Amendment #4 to Budget/OWP for Fiscal Year 2021-2022.

Attachment F is the OWP Work Element Details to reflect changes from Amendment #4 as stated above.

Attachment G is the resolution approving Amendment #4 to Budget/OWP for Fiscal Year 2021-2022.

5. Fiscal Impact/Grant Information:

Amendment #4 to Budget/OWP for FY 2021-22 reflects a total revenue of \$25,410,302 and total expenditures of \$24,610,302 in staff, consultant, capital, indirect, board expenses and pass-through expenditures which resulted in a net change of \$800,000.

6. This staff report aligns with the following SACOG Work Plan Objectives:

N/A