



Approve Amendment #2 to the Budget and Overall Work Program for Fiscal Year 2022-2023

Consent

Prepared by: Loretta Su

Attachments: Yes

Approved by: James Corless

Referring Committee: Policy & Innovation

1. Issue:

Approval of Amendment #2 to the Budget and Overall Work Program (Budget/OWP) for Fiscal Year (FY) 2022-2023

2. Recommendation:

The Policy and Innovation Committee unanimously recommend that the board approve Amendment #2 to the Budget/OWP for FY 2022-2023 and authorize submittal to Caltrans and federal funding agencies.

3. Background/Analysis:

SACOG's OWP describes the continuing, comprehensive, and coordinated metropolitan planning process for the six-county Sacramento region. The Budget/OWP includes annual agency revenues and expenditures, and is used by Caltrans, federal agencies, and others to track activities of SACOG, Caltrans, the El Dorado County Transportation Commission (EDCTC), and the Placer County Transportation Planning Agency (PCTPA). SACOG's Operating Budget includes funds programmed for Board & Advocacy, Capital Assets, and locally funded projects and costs ineligible to be charged to grant programs that are not included in the OWP. The Board of Directors adopted the Budget/OWP for Fiscal Year 2022-2023 on May 19, 2022. Amendments to the Budget/OWP are typical throughout the year to modify projects, add new projects or revenues, change project descriptions, or adjust staff and expenditures between OWP work elements and/or operating activities. Staff submitted an Administrative Amendment (Amendment #1 to the Budget/OWP) to Caltrans in June 2022, which included updates to a few Caltrans Planning Grant Work Elements' task description, deliverables, and completion timeline.

4. Discussion/Analysis:

SACOG Operations Budget

This Amendment #2 to the Budget/OWP for Fiscal Year 2022-2022 reflected a decrease of revenues and expenditures by \$550,825 or 1.4 percent due mainly to the following adjustments/changes:

- Decreased in various federal formula funds carryover of \$463,529
- Decreased in REAP 1 Housing carryover amount of \$1,014,062
- Added Federal Transit Administration (FTA 5307) for Next Generation Regional Mobility Hub Design and Implementation (SAC232) in the amount of \$250,000. **Attachment H** is the Approve Programming

Recommendations for Funding of Transit Projects with Section 5307 Discretionary Share Apportionments.

- Increased in various multi-year grants carryover of \$446,197
- Increased in Local Match/Local Funds of \$140,000 and Interest Income \$90,569
- Adjusted the Indirect Cost Allocation Plan (ICAP) and Fringe Benefit Rate to reflect rate approved by the federal cognizant agency (FTA)
- Reallocated staff hours between projects to reflect actual workload and anticipated employee utilization.

Attachment A shows the changes in overall revenue by funding source. **Attachments B, C, D, & E** provide a summary of revenues and expenditures included in the FY 2022-2023 Budget/OWP Amendment #2.

Attachment F is the OWP Work Element Details to reflect changes from Amendment #2 as stated above and it is available to view or download on SACOG's website by clicking this link: [OWP Document Amend#2](#).

Board and Advocacy Budget

The Board of Directors and Advocacy Amendment #2 reflected an increase of \$17,352 or 1.6 percent due to the following adjustments/changes:

- Adjusted the Indirect Cost Allocation Plan (ICAP) and Fringe Benefit Rate to reflect rate approved by the federal cognizant agency (FTA).
- Moved interest income to SACOG Operations Budget
- Reallocated staff hours between projects to reflect actual workload and anticipated employee utilization.

The Board and Advocacy budget is separate from the Budget/OWP because it funds activities that cannot be funded with state and federal funds, including state and federal advocacy, board per diem and other expenses. It also funds partnerships and technical assistance to member jurisdictions beyond what is possible in the main budget either due to eligibility or budget constraints. **Attachment G** is the Amendment #2 to the Board and Advocacy Budget for FY 2022-2023.

Attachment I & J are separate resolutions approving the Operations Budget and the Board and Advocacy budget.

SAFE Budget (for Information only)

The SAFE Budget for FY 2022-23 is \$3,102,328. The SAFE budget is being approved by the SAFE Board. However, because SACOG is contracted with SAFE to provide the services, these activities are included in Budget/OWP.

5. Fiscal Impact/Grant Information:

The Budget/OWP for FY 2022-23 Amendment #2 reflects a total revenue and expenditures of \$43,175,699 in staff, consultant, capital, indirect, board expenses and pass-through expenditures for the SACOG Operations Budget, Board & Advocacy Budget and SAFE Budget.

6. This staff report aligns with the following SACOG Work Plan Objectives: