



Approve One Year Extension of the Joint Fuel & Lubricants Contract

Consent

**Prepared by:** Katie Brunetti

**Attachments:** No

**Approved by:** James Corless

**Referring Committee:** Policy & Innovation

**1. Issue:**

Extending the existing contract for one year with Hunt & Sons, Inc. which pools together local government purchasing of automotive fuel and lubricants.

**2. Recommendation:**

The Policy & Innovation Committee unanimously recommends that the Board of Directors authorize the executive director to execute a one-year extension on the contract with Hunt & Sons through September 1, 2024.

**3. Background/Analysis:**

In 2014, SACOG established a master agreement for fuels and lubricants on behalf of cities, counties and special districts in the Sacramento region and some neighboring counties. In 2019, the board authorized release of the joint request for proposals (RFP) giving access to 10 fuel or lubricant products on behalf of local governments in the region. The board authorized the execution of the initial term of the contract with Hunt & Sons, Inc. in August 2019. The term of this contract was three years with two one-year options.

The agreement will be available to local governments on an on-demand or as-needed basis structured as an indefinite quantity-indefinite delivery solicitation, requiring no formal commitment from participating agencies and does not commit SACOG to any specific costs. This will be the final one-year extension to the original contract.

**4. Discussion/Analysis:**

The current contract with Hunt & Sons, Inc. expires on September 1, 2023. Staff recommends a one-year extension of the contract. The pooled purchasing approach offers cost savings through bulk purchase and saves a substantial amount of time by reducing soft services required to complete a competitive solicitation process by each participating local government.

**5. Fiscal Impact/Grant Information:**

SACOG receives an administrative fee based on the gallons of fuel purchased to cover the costs of administering this contract as well as to support regional and cooperative efforts under SACOG's shared services.