



Policy & Innovation Committee

Meeting Date: August 5, 2019

Agenda Item No. 4

Amendment to the 2019 Board and Committee Meeting Schedule

Action

Prepared by: Lanette Espinoza

Approved by: Erik Johnson

Attachments: Yes

1. Issue:

Board approval is needed to amend the adopted board and committee meeting schedule.

2. Recommendation:

That the Policy and Innovation Committee recommend that the board approve the amendment to the 2019 board and committee meeting schedule as outlined in this staff report.

3. Background/Analysis:

The 2019 board and committee meeting schedule was adopted by the board in October 2018. At that time, staff advised the board that a conflict with the League of California Cities Annual Conference might necessitate moving the date of the October 2019, board meeting. This report outlines the request to move the October board meeting and retile the December board meeting.

4. Discussion/Analysis:

After polling the board, several members are unavailable to attend the October 17, board meeting due to a conflict with the League of California Cities Annual Conference. As such, staff recommends moving the board meeting to October 31.

Additionally, due to the December 19 board meeting falling close to Christmas, and the requirement that the board approve the election of the chair and vice chair at the last meeting of the year, staff recommends making the December meeting a "special meeting". Designating the board meeting as a special meeting allows the election of the chair and vice chair to occur in November.

Should the December board meeting be cancelled, staff will notify the board and interested parties well in advance of that date.

5. Fiscal Impact/Grant Information:

There is no fiscal impact.

6. This staff report aligns with the following SACOG Work Plan Goals:

