



Transportation Committee

Meeting Date: October 3, 2019

Agenda Item No. 2

Approve the 2019-2020 Delivery Plan Process

Action

Prepared by: Jose Luis Caceres

Approved by: Matt Carpenter

Attachments: Yes

1. Issue:

The annual transportation project delivery plan (Delivery Plan) process sets the policy for how we prioritize projects for starting federally reimbursable work.

2. Recommendation:

That the Transportation Committee recommend the board approve the federal fiscal year (FFY) 2019-2020 Delivery Plan process.

3. Background/Analysis:

Delivering a state or federally funded transportation project on time is difficult. Each year, SACOG's Project Delivery and Metropolitan Transportation Improvement Program (MTIP) Team helps project sponsors deliver their projects, focusing on those funds controlled by SACOG from the federal Congestion Mitigation and Air Quality program (CMAQ) and Regional Surface Transportation Program (RSTP). Staff efforts also involve the State Transportation Improvement Program (STIP) and Active Transportation Program (ATP), but these funds have project delivery requirements set by the California Transportation Commission (CTC).

4. Discussion/Analysis:

Staff proposes to manage the 2020 Delivery Plan Process (Process) in FFY 2019-2020 using the same process as in prior years. The process is described in more detail in Attachment A. It outlines the rules and procedures by which we will track project delivery, help projects deliver (i.e., start federally reimbursable work), prioritize projects, and hold project sponsors accountable.

As in prior years, the Delivery Plan process involves three tiers of action described in Attachment B. The process is designed to incentivize early delivery using a first-come, first-serve system. Of course, this also means it is a last-come, last-served system. If sponsors wait too long, or if many projects request and receive their funds, the funding may dry up. The Process also lays out options for mitigating late delivery. Due to program requirements, projects funded with Active Transportation Plan funds cannot be advanced utilizing the three-tier system.

In addition to electronic media, staff will continue using face-to-face communication to maintain and improve project delivery. In 2017, we began asking sponsors for quarterly progress updates on their projects to provide better monitoring and support. Rather than request that sponsors submit written reports, staff began

meeting at least quarterly with public works staff of each city and county, forming local “project delivery coordination groups” in all six counties in the region. The meetings focus on the topics of project delivery and funding to help answer questions and keep projects moving ahead. Participating project sponsors find value with the regular face-to-face coordination.

5. Fiscal Impact/Grant Information:

There is no fiscal impact to SACOG’s operating budget. Staff time for administering the Delivery Plan process is reflected in the agency’s overall work program.

6. This staff report aligns with the following SACOG Work Plan Goals:

7 - Deliver Key High-Profile Transportation Projects

9 - Better Connect & Communicate with Members & Regional Electeds